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This exercise augments classroom discussion on the beginning and ends of presentations.

- 1. List the members of your group below. Underline your name.
- 2. List some desirable properties of the first three and last three minutes of presentations.

- 3. For each presentation (identified by presenter and title), list:
 - (a) the three most important points conveyed,
 - (b) three strengths,
 - (c) three weaknesses, and
 - (d) three concrete suggestions for improvement.

[additional space for answering the earlier question]